

TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS
Meeting Minutes Official | October 26, 2020

Members Present: Iliana Melendez, Ashley Spicer-Runnels, Molly Albart, Jody Randall, Nicki McGee, Corey Benson, Lisa Perez, Brandon Lee, Keith Lamb, Caryn Hawkins, Kristy Vienne, Staphany Lopez-Coronado, Teresa Simpson.

Guests: Ramces Luna, Quynh-Huong Nguyen, Elizabeth Massengale, Heather Snow, Lacy Folsom,

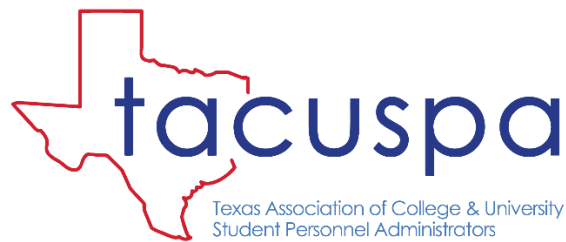
- I. **Call to Order:** Melendez called meeting to order 9:04am.

- II. **Approval of Minutes:**
 - Approval of Minutes from September 24, 2020; Benson motioned to approve the minutes; Lee seconded the motion.

- III. **President– Iliana Melendez**
 - **Conference Updates & Run Through** – Luna reviewed Run of Show excel document (located in shared drive) Presenters have been assigned a committee member so that presentations can be recorded. Chat will be open throughout the keynotes and presentations so members can engage. During Business Meeting Board members will all be panelists. Spicer Runnels
 - i. **Registration:** 282 have registered for the conference
 - ii. **Program/Links:** have been emailed to members; please check spam folder
 - iii. **Foundation Updates:**
 - iv. **Business Meeting:** Script is in the shared drive; Melendez working on annual report. She will reach out to the Board for specific stats that are needed. Melendez will turn over the program to Spicer Runnels to introduce the new board.
 - v. **Awards Portion:** Videos will be displayed to announce award winners.
 - **Strategic Plan**
 - i. Final proposed plan going out to vote via email today. Members will be reminded throughout the conference to vote on the plan.

- IV. **Treasurer – Nicki McGee**
 - **Account Balance Updates:** McGee reported the following balances as of today's date:
 - i. Checking – \$100,231.23
 - ii. Savings - \$63,743.48
 - iii. CDs – \$23,330.11 & \$24,233.68

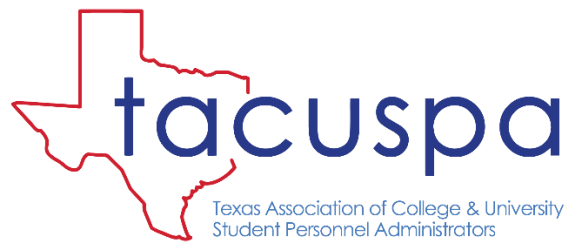
- V. **President Elect – Ashley Spicer-Runnels**
 - One of the incoming Board members has not responded to correspondence. Spicer-Runnels would like to appoint someone in place of this. Board agrees and supports



- VI. Past President – Molly Albart – No Report**
- VII. Director for Administration – Jody Randall**
- **Awards:** working on editing award videos for the business meeting. Randall will circulate video to the Board for final proofing.
- VIII. Director for Membership – Staphany Lopez-Coronado**
- **Membership Meet-Ups.** Would like to plan another meet-up for November; date TBD
 - **Membership Updates: Lopez-Coronado reported that as of today, there are 15 emeritus, 520 Professionals, 42 students for a total of 577 members.** This is average as compared to previous years.
- IX. Director for Marketing – Corey Benson – No report**
- X. Director for Education & Professional Development – Kristy Vienne**
- **Fellows Update:** Vienne will discuss setting up a webinar with Spicer-Runnels so fellows can present. Also wanted to remind the Board that Fellow assignments are needed for the next administration.
 - **Scholarship Recipients:** Vienne asked if there will be another way to recognize their efforts in lieu of conference not being held in person? Fellows would have received conference registration in consideration of their work. This still needs to be determined.
- XI. Director for Technology – Caryn Hawkins**
- **Technology Updates:** Hawkins reported that new passwords will be coming out in February 2021.
- XII. Director for Research – Teresa Simpson**
- **Case Studies:** are scheduled for November 18-20th.
 - **Grant Scholar Recipient:** Jeff Streitzel, successfully defended his doctorate; will be doing a presentation in November as a Webinar. Grant Scholar promotion will occur during the conference. Teasers for the webinar will be presented during the conference.
 - **Research Committee:** will begin to meet November 1 for the 2020-2021 administration and will be judges of the case study. All Board members will be invited to participate.
- XIII. Director for Assessment – Brandon Lee**
- Lee has received link for Strategic Plan survey and will forward to Melendez.
 - Lee currently working on conference survey. It will be ready to send out at the conclusion of conference.

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XIV. Secretary – Lisa Perez

- **Upload Archive items to Shared Drive**
https://drive.google.com/drive/u/1/folders/1McCiliOIG5r_nAiPziA2HeBvbrHpdiiiz
- Perez reminded outgoing members to upload their documents for archiving purposes to the folders on shared drive. Folders were created with items needed and which position is responsible for doing so in parenthesis. Example Meeting Minutes (Secretary).

XV. Foundation – Keith Lamb

- **Foundation Updates:** Lamb introduced Elizabeth Massengale as the incoming chair for Foundation. Silent Auction is open. Reminded Board members to bid early and often. Century Campaign is ongoing. Those who have pledged will be receiving email today to remind them to make their pledge for this year. If the Board knows of others who are interested, please let Lamb know. The Regional Competition will continue as a way to continue to raise funds for the Foundation.
- **Foundation Account Total:** will have total at next meeting due to much activity going on in account.

XVI. Good of Order: Spicer-Runnels introduced and welcomed Lacey Folsom, incoming Director of Marketing, from SFA, and Heather Snow, President Elect from UTA.

XVII. Approval of Reports: Benson moved to approve reports as presented; Lopez-Coronado seconded the motion.

XVIII. Adjournment: Melendez adjourned meeting at 10:03 a.m.