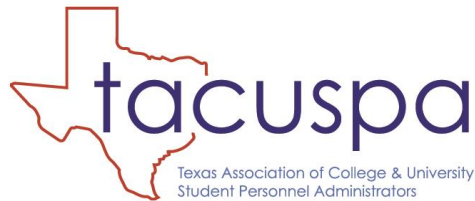


TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Minutes | Monday, May 2, 2016

Members Present: Adam Peck, Paulina Mazurek Corey Benson, Mark Munguia, Christine Self, Andrea Mitchen, and Ashley Spicer-Runnels.

- I. **Call to Order.** Adam Peck (President) called meeting to order at 12:03 pm.
- II. **Approval of Minutes (March 2016).** Andrea Mitchen (Director of Assessment) moved to approve April 2016 meeting minutes. Corey Benson (Director of Technology). Meeting minutes passed unanimously.
- III. **President – Adam Peck**
 - **ACPA Partnership.** Adam and Lisa N. have been trying to connect with ACPA (Cindy Love, Exec Director). Will provide more information once meeting takes place.
 - **Sponsorships.**
 - We will have a sponsorship from NASPA Texas. Purpose is to reintroduce NASPA Texas to TACUSPA members, not an effort to create an independent organization.
 - Financial Advisory Board suggested we cut speaker gifts. Adam will donate speaker gifts this year (looking at custom belt buckles)
 - **Foundation Updates.** Foundation board meeting took place Friday 4/29
 - New fundraising goal for next year is set at \$15,000
- IV. **Conference Update – Lacey Claver and Ashley Spicer-Runnels**
 - **Registration is open!** Conference, New Professionals Institute, Mid-Manager Institute, and Golf Tournament. Email going out today.
 - **Reminder: Program Proposals due June 1**
- V. **President-Elect – Lisa Nagy**
 - **No Report**
- VI. **Past President – Lisa McDougle**
 - **Election update.** 124 have voted as of today. Voting closes May 4 and announcement will go out May 9 if winners are clear.
 - **Update: 2016 election results went out on May 6, 2016 to membership via email**
 - *Brandon Griggs – President-Elect*
 - *Iliana Mendez – Vice President of Education and Professional Development*
 - *Christine Self – Vice President for Marketing*
 - *Ashley Spicer-Runnels – Treasurer*



- *Pam Shefman – Director of Assessment*
- *Stephanie Box – Director of Membership (Presidential appointment – 1 year)*
- *Constitutional Amendment – (Approved by 93.7 of the voters)*

VII. Vice President for Administration – Molly Albart

- **TACUSPA Awards.** No report; Molly not present.

VIII. Vice President for Membership – Stephanie Box

- **Membership updates**
 - Institutional campuses: 41
 - Institutional members: 329
 - Professional members: 55
 - Student members: 15
 - Total: 399

IX. Vice President for Marketing – Christine Self

- **Fall newsletter.** Fall newsletter will be distributed first week of September. **Action item: Submit any items for newsletter to Christine.**
- **Promo requests.** **Action Item: Let Christine know if anyone needs help with creating any marketing pieces.**

X. Vice President for Education & Professional Development – Brandon Griggs

- **No Report**

XI. Director of Technology – Corey Benson

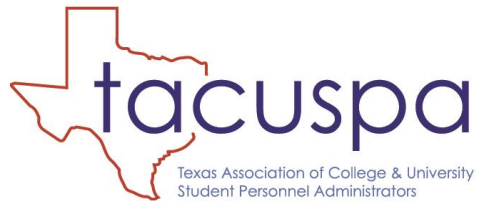
- **Website updates.** Marketing/technology committee meeting scheduled next Thursday to talk about initiatives for summer. Home page has been updated.
- **Job postings.** Created a link to open a new window. All postings have been updated on site.
- **Listserv and email communication.** Who manages? Should we create a schedule for email communication? **Action Item: Corey will create a proposal of steps to address this. Board will review at next meeting.**

XII. Director of Research – Jeff Jackson

- **No Report**

XIII. Director of Assessment – Andrea Mitchen

- **Campus Labs Contract (attached).**
 - Discussion of how many conference registrations covered under gold level. Sponsorship packets indicates one. Sponsorship packet found on website.
 - Campus Labs indicated interest in other forms of sponsorships (Ex: Intro of speakers, extra signage – Item 1 in contract).



- Action Item: Will clarify questionable items with Campus Labs and get back to board. Final contract will be distributed to board prior to Adam signing document.

XIV. Secretary – Paulina Mazurek

- No Report

XV. Treasurer – Mark Munguia

- Checking Account: \$95,195.78
- 2016 Membership Total: \$16,700

XVI. Approval of Reports. Christine Self (VP of Marketing) moved to approve reports. Mark Munguia (Treasurer) seconded. Reports passed unanimously.

XVII. Old Business.

XVIII. New Business.

XIX. Adjournment. Adam Peck (President) adjourned the meeting at 12:35 pm.

Attachments



Final Costs

Renaissance-\$20 incre



CL_TACUSPA

Partnership terms.doc