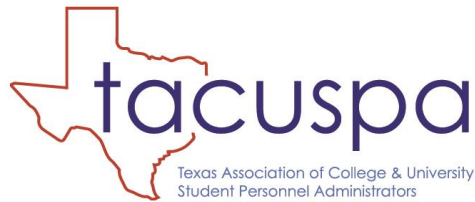


**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY
STUDENT PERSONNEL ADMINISTRATORS**

Meeting Minutes | August 7, 2017

Members Present: Molly Albart, Adam Peck, Lisa Nagy, Christine Self, Brandon Griggs, Ashley Spicer-Runnels, Iliana Mendez, Corey Benson, and Paulina Mazurek. **Guests:** Caryn Hawkins, Kalyn Cavazos & Heather Snow

- I. **Call to Order.** Lisa Nagy (President) called meeting to order at 12:01 pm.
- II. **Approval of Minutes.** Adam Peck (Past President) moved to approve minutes. Brandon Griggs (President Elect) seconded. Meeting minutes passed unanimously.
- III. **President – Lisa Nagy**
 - **Conference Updates**
 - Selections of program proposals will be made at the end of the week
 - 63 registered for conference as of end of July (up from this time last year)
 - Hotel reservations booking slowly
 - Preconference – assessment boot camp
 - **Action item: If you have any sponsorship leads, please contact Heather for form or for her to reach out.**
 - **Campus Labs Contract Approval** [attached]
 - Will serve as Gold Level sponsorship covering this conference and summer 2018
 - Iliana Melendez (Director for Education & Professional Development) motioned to approve campus lab contract. Corey Benson (Director for Technology) seconded. Motioned passed unanimously.
 - **Action Item: Lisa and Pam to move forward with Campus Labs.**
 - **Annual Report** is due September 15.
 - **Action Item: All board members to adhere to this hard deadline and report on respective areas.**
- I. **President-Elect – Brandon Griggs**
 - Continues to work on 2019 conference location with Molly.
- II. **Past President – Adam Peck**
 - **Career Preconference.** Checked with Jaime Bolden (20 signed up). 4-5 interested attending electronically. Consulted with TXSAO and Lisa/Brandon. Invited Ginger from TX Higher Ed coordinating board. Waiting on response. How to best support the regional consortia of career services.



- Brandon Griggs (President Elect) motioned a complementary registration for a representative from the higher education coordinating board for the 2017 TACUSPA conference. Christine Self (Director for Marketing) seconded. Motioned passed unanimously.
- **ACPA Partnerships.** Talked with ACPA proposed opportunities. Their spring conference is in Houston, they want us to help them promote their conference and they in turn, will promote ours (Oct 2018 in Houston).
- **Action item: Lisa has a call with Tim on Friday and will report back at next meeting**

III. Director for Administration – Molly Albart

- Molly Albart (Director for Administration) motioned to approve 2017 TACUSPA awards [attached]. Paulina Mazurek (Secretary) seconded. Motioned passed unanimously via email vote on 8/16/17.
- Discussed volunteer recognition and when it would take place. Will do Monday morning at breakfast and volunteer recognition through slides. Mercedes will work on that with her committee.

IV. Director for Membership– Stephanie Box

- Membership numbers (compared to August 2016):
 - Emeritus: 13 (18% increase)
 - Professional: 551 (6.6% increase)
 - Student: 19 (36.7% decrease)
 - Institutional campuses: 43 (6.5% decrease)
 - Total: 583 (4.5% increase)
- Faculty member reminder sent to CSAOs, resulting in several faculty added. Currently have seven free faculty members.

V. Director for Marketing – Christine Self

- Fall TACUSPA Times Newsletter- due on Monday, August 28. Publication- Wed., September 6.

VI. Director for Education & Professional Development – Iliana Melendez

- No Report

VII. Director of Technology – Corey Benson

- No Report

VIII. Director of Research – Jeff Jackson

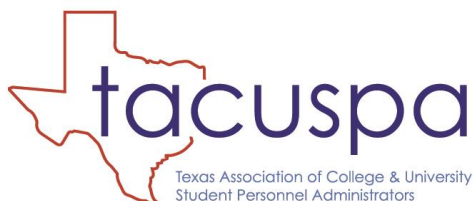
- No Report

IX. Director of Assessment – Pam Shefman

- Campus Labs Contract *[see President's report above]*

X. Secretary – Paulina Mazurek

- No report



XI. Treasurer – Ashley Spicer-Runnels

- **Balance updates**
 - Checking: \$119,013.79
 - Savings: \$62,730.26
 - Foundation Checking: \$36,384.40
- Iliana Melendez (Director for Education & Professional Development) motioned to approve the opening of a separate foundation checking account. Molly Albart (Director for Administration) seconded. Motion passed unanimously.
- **CD Renewals.** CD maturing this month and contains \$24,142.88. Per Bank of America, we collected \$28/yr. in interest (1.2%, rate) last year. Seeking feedback from board on whether or not we should renew another 3-year agreement. Board suggests taking it in front of FAB.
- **Action item: Ashley will put this in front of the financial advisory board.**
- **2017-18 Budgets [attached].** Brandon Griggs (President Elect) motioned to approve the 2017-2018 TACUSPA budget as written. Molly Albart (Director for Administration) seconded. Motion passed unanimously.
- **Action: Lisa will talk to Stephanie to see if we can do a last minute membership push.**

XII. **Approval of Reports.** Christine Self (Director for Marketing) moved to approve reports. Iliana Melendez (Director for Education & Professional Development) seconded. Reports passed unanimously.

XIII. Old Business

XIV. New Business

XV. **Adjournment.** Lisa Nagy (President) adjourned the meeting at 12:52 pm.



Partnership License



2017 TACUSPA



FY18 TACUSPA

Agreement_TACUSPA/Award Recipients.doc Proposed Budget w