



**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY
STUDENT PERSONNEL ADMINISTRATORS**

**Meeting Minutes
Thursday, September 13, 2007**

Members present: Amanda Drum, Alicia Huppe, John Kaulfus, Thomas Moorman, Elizabeth Massengale, David Rachita, Deidra Stephens and Trisha Van Duser. Members absent: Keri Rogers and Steve Sutton.

I. Call to Order

Meeting called to order at 3:02pm.

II. President Report – Thomas Moorman

- a. Summer 07 Symposium Final Report – Budget: Final budget shows a profit of approximately \$347.
- b. Fall 07 Conference Report – November 3-6, Marriott Quorum Hotel; Addison, TX

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| October 11, 2007 |
| *November 3, 2007 Addison, TX |

*On-site meeting and will begin at 1:00 -400 PM – (Confirmed Time)

III. Past President Report – Keri Rogers

- a. No report.

IV. President-Elect Report – Stephen Sutton (Elizabeth With for 2007-2008)

- a. Conference Sites for 2008
 - i. Summer 2008
 - ii. Fall 2008 Houston Area (Chair – David Rachita): Discussed hotels Galveston Hilton and Hotel Galvez. Deidra motioned that we use Hotel Galvez. Amanda seconded. No discussion/opposition. Motion passed.
 - iii. Member Assessment/needs analysis – (Strategic Plan): Thomas led the discussion of the results of the member assessment and changes/additions that can be made for next year.

V. Vice President for Administration – Alicia Huppe

- a. No report

VI. Vice President for Membership & Marketing – Deidra Stephens

- a. Deidra motioned to give the \$1000 research grant to Jennifer Edwards of Sam Houston State University for her proposal, Experiences of African-American Undergraduate Students. Alicia seconded the motion. No discussion/opposition. Motion passed.
- b. Deidra gave a deadline of October 5 for anyone needing certificates made for the fall conference.



VII. Director, Database Management & Technology – Elizabeth Massengale

- a. Membership Update: Currently 368 members and continuing to update the website and would like assistance if anyone knows someone knowledgeable about websites.

VIII. Secretary Report – Trisha VanDuser

- a. Approval of the August 9, 2007 Minutes: Deidra motioned to approve with change of one grammatical error in Section III., a. "solicite changed to solicit", Elizabeth seconded. Minutes approved unanimously.

IX. Treasurer Report – Amanda Drum (John Kaulfus for 2007-2008)

- a. Financial Report
Business Checking = \$28,364.60
BIA = \$32,627.32
CDs = \$31,634.59
Total = \$92,634.59
- b. Alicia motioned to amend prior motion on August 9, 2007 stating, "TACUSPA authorizes Amanda Drum to invest \$10K to a 3 year CD" to read "TACUSPA authorizes Amanda Drum to invest \$10K in a CD at Amanda Drum's discretion from the Business Investment Account". Deidra seconded the motion. No discussion/opposition. Motion passed.

X. **Old Business** – No old business.

XI. **New Business** – No old business.

XII. Next Meeting

- a. October 11th at 3 PM Conference Call
- b. Conference Call line: 1-888-391-2102. Pass Code: 5090417

XIII. Adjournment: Amanda motioned to adjourn the meeting. Deidra seconded. Meeting adjourned at 4:06pm.