



TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes
Thursday, October 11, 2007

Members present: Amanda Drum, Alicia Huppe, Thomas Moorman, Elizabeth Massengale, Keri Rogers, Deidra Stephens, Steve Sutton, Trisha Van Duser, and Elizabeth With. Members absent: John Kaulfus.

I. Call to Order

Meeting called to order at 1:50pm.

II. President Report – Thomas Moorman

- a. Fall 07 Conference Report – November 3-6, Marriott Quorum Hotel; Addison, TX: Board meeting Saturday, November 3 @ 1-4pm. Almost 400 registered for conference and \$100,000 received in registrations, donations, and sponsorships.

*November 3, 2007 Addison, TX

*On-site meeting and will begin at 1:00 -400 PM – (Confirmed Time)

III. Past President Report – Keri Rogers

- a. No report.

IV. President-Elect Report – Stephen Sutton (Elizabeth With for 2007-2008)

- a. Conference Sites for 2008
 - i. Summer 2008: June 10-13; Chair – Linda Bullock. Stay with summer institute idea and topic will be retention. Schedule board meeting for July in Galveston rather than at summer conference. Date might conflict with university orientation dates.
 - ii. Fall 2008 Houston Area (Chair – David Rachita): October 11-14 in Galveston at Hotel Galvez & University of St. Thomas.
 - iii. Member Assessment/needs analysis – Discuss again at November 3 board meeting.

V. Vice President for Administration – Alicia Huppe

- a. Updates to the Operation Manual: Proposed changing of wording in Constitution, Article 3, Section 8: Membership. Alicia will send proposal to Thomas for him to send out as a Zoomerang survey to all TACUSPA members before the fall conference for a vote.
- b. Fellowship Program – (Strategic Plan): Launch at NPI with the scholarship recipients.
- c. Scholarships: 9 applications total received and all will be offered a scholarship that have registered for the conference. John Kalfus will write the checks at the November board meeting.



VI. Vice President for Membership & Marketing – Deidra Stephens

- a. Research Grants: Notified recipients and will present awards at November conference
- b. Faculty Conference Registration: 1 faculty member has registered for November conference, Jacquelyn Cooper, from Texas State University
- c. Let Deidra know of any volunteer opportunities you have open and any awards that need certificates for the Awards & Recognition part of the business meeting by October 19.

VII. Director, Database Management & Technology – Elizabeth Massengale

- a. Membership Update: 374 to date

VIII. Secretary Report – Trisha VanDuser

- a. Approval of the September 13, 2007 Minutes: Deidra motioned to approve the September 13, 2007 minutes, Elizabeth M. seconded. Minutes approved.

IX. Treasurer Report – Amanda Drum (John Kaulfus for 2007-2008)

- a. Financial Report
Business Checking = \$29,534.60
BIA = \$22,642.61
CDs = \$41,858.97
 Amanda put \$10,000 in a 3 year CD that will mature 8/08.
 \$10,396.57 in a 2 year CD maturing 8/08
 \$10,740.12 in a 3 year CD maturing 8/09
 \$10,722.28 in a 3 year CD maturing 8/10
Total = \$94,036.18
- b. Audit Issues: An audit costs up to \$2,000. Amanda motioned to increase the budgeted amount for the audit an additional \$1,000 for FY '08 due to audit costs. Deidra seconded. No discussion, no objections. Motion approved.
- c. Amanda motioned to transfer the signatures of all TACUSPA bank accounts and investments on November 5, 2007 to John Kalfus and Steve Sutton. Keri seconded. Discussion: Keri suggested adding the President Elect as a signature on the accounts as well. Amanda motioned to amend the prior motion to include the President Elect (Elizabeth With) as a signature on all TACUSPA bank accounts and investments on November 5, 2007. No further discussion, no objections. Motion approved.
- d. Alicia made a comment that this should be added to the Operating Manual. Thomas tabled the discussion on where to add this information to the November 3, 2007 board meeting.

Steve motioned to approve all reports. Alicia seconded. All reports approved.

X. Old Business: No old business.

XI. New Business: No old business.



XII. Next Meeting

- a. November 3rd at Noon – 4 PM Addison, Texas (Lunch from 12-1pm)

XIII. Adjournment: Steve motioned to adjourn the meeting. Elizabeth M. seconded. Meeting adjourned at 2:32pm.